

Ministry Response Form

St. Paul's Lutheran Church – Trexlertown, PA



Discipleship is the privilege of membership in the Church.

INSTRUCTIONS:

- Gifts of Time and Talent are an important part of your ministry to St. Paul's. We need your help to make things happen – such as worship services, educational programs, fellowship events and opportunities, care of our members and outreach to our community, and maintenance of our property. **Please enter your name and contact info below, review the lists, and check the things you wish to help out with or participate in.** Each member use a separate form.
- Even if you are currently signed up for specific activities, you need to re-sign up with this form so we know you wish to continue.
- Please fill out your response form as soon as possible and drop off at the church office.

Thank you for your participation.

Name: _____ Tel. No: _____

Cell No: _____ Email Address: _____

MINISTRY OF EDUCATION

April 2015 to March 2016

The Constitution, Chapter 4.02b describes the following purpose for which this ministry shares responsibility:

Proclaim God's saving Gospel of justification by grace for Christ's sake through faith alone, according to the apostolic witness in the Holy Scripture, preserving and transmitting the Gospel faithfully to future generations.

To do this, the following programs are currently offered:

SUNDAY MORNING CHRISTIAN EDUCATION

Classes are provided for all ages from 3 years through adulthood, that every baptized member might study God's Word throughout his/her lifetime. Children's Sunday school begins after Labor Day and ends at the end of May.

VACATION BIBLE SCHOOL (VBS)

VBS is a one-week evening program held each summer. Help is needed to make phone calls; keep records; prepare materials; lead art, music, games and worship.

BIBLE STUDY

Bible studies are offered regularly. Many provocative questions arise, inviting discussion and sharing of personal faith stories. Bible studies are typically offered Monday mornings at 9:30AM, and repeated Tuesday evenings at 7:00PM. Look for announcements of bible study programs and start dates in bulletins, newsletters and Web site.

Make your choice from the volunteer positions listed below:

1 SUNDAY MORNING CHRISTIAN EDUCATION

Taryne Williams is Sunday School Superintendent

Nursery (ages 3 and 4)

- Teacher
- Teacher's Assistant

Pre-K (ages 5 and 6)

- Teacher
- Teacher's Assistant

Elementary Education (ages 6-8)

- Teacher
- Teacher's Assistant

Junior High (ages 9 +)

- Teacher
- Teacher's Assistant

2. VACATION BIBLE SCHOOL (VBS)

Co-directors for VBS 2015 are Katie Pisauro, Kimberly Schiffert and Sandi Wagaman

- Future Co-Director
- Teacher
- Arts & Crafts
- Games/Recreation
- Music
- Kitchen Staff

3. ADULT EDUCATION

- Attend Adult Bible Study

4. SPECIAL PROGRAMS

- Rally Day
- Youth Christmas Program
- Easter Egg Hunt for St. Paul's families

5. YOUTH LEADERSHIP

- Youth Advisor
- Helper
- Event Planner

MINISTRY OF FELLOWSHIP

April 2015 to March 2016

The Constitution, Chapter 4.02e describes the following purpose for which this ministry shares responsibility:

Nurture its members in the Word of God so as to grow in faith and hope and love, to see daily life as the primary setting for the exercise of their Christian calling, and to use the gifts of the Spirit for their life together and for their calling in the world. Some of the programs offered include:

FELLOWSHIP TIME

St. Paul's offers many inter-generational fellowship opportunities. Pot-luck meals are usually held monthly and often have a theme or activity connected to them.

CONGREGATIONAL FELLOWSHIP EVENTS

Assist with congregational meals, clean-up and general house-cleaning

WELCA at St. Paul's

Although not strictly a fellowship group, but an auxiliary of the national church, St. Paul's Women of E.L.C.A. is women interested in the stewardship of time, talent and money to support the many projects and interests of the Evangelical Lutheran Church in America. They meet once a month on the second Wednesday morning.

SUNDAY COFFEE AND CONVERSATION

Each Sunday morning, a group of adults gather in the library at 9:15 for coffee and conversation. Coffee is provided - you provide conversation. This is a time to just relax with friends and develop relationships, and no sign-up is required.

Make your choice from the volunteer positions listed below:

1. FELLOWSHIP OPPORTUNITIES

- Fellowship Event Planning Committee
- Join WELCA

2. COFFEE AND CONVERSATION

- Join Coffee and Conversation

3. CONGREGATIONAL EVENTS

- Supply Baked Goods For Special Events
- Help in Kitchen

4. POTENTIAL FUTURE FELLOWSHIP IDEAS

I am interested in, and/or willing to help develop the following:

- Outdoor Walking Club
- Book Club
- Crafting Get-Togethers
- Day Trip Planner

Other Fellowship Interests:

MISSION MINISTRY

April 2015 to March 2016

The Constitution, Chapter 4.02, describes the following purpose for which this ministry shares responsibility:

The purpose of the Mission Ministry is to serve our Lord by responding to those in need globally, nationally, synodically, and in the local community.

Make your choice from the volunteer positions listed below:

OUTREACH TO GLOBAL/ NATIONAL PROGRAMS

1. Fair Trades Fair

Fair trade helps people living in 3rd world countries to thrive as international business people instead of relying on aid or charity. Fair trade offers coffee, chocolate, jewelry and much more. Each purchase supports life and independence in a poor country. For more information on how to help with Fair Trade, see www.fairtrade.

- Coordinator
- Helper

2. World Hunger Event

- Coordinator
- Helper

3. Coat Drive

The yearly collection of used coats helps those in our local community who are in need.

- Coordinator
- Helper

4. Souper Sunday

This event is held each year on Super Bowl Sunday and its purpose is to encourage people to bring in canned soup or cash donations to help our local food banks.

- Coordinator
- Helper

5. Disaster Relief

There are many situations that arise, globally and locally in which we can make a difference though our time, talents and treasures. Those serving on this team will bring to our attention needs which arise and propose ways in which we can help.

- Coordinator
- Helper

6. Bike for World Hunger

This event will be held on May 16, 2015 at the Veledrome. People helping on this team will raise awareness and encourage participation in this event.

- Coordinator
- Helper

7. Crop Walk

This is a community wide event held in the fall to raise money for local food banks. The event is usually held in mid-October.

- Coordinator
- Helper

OTHER PROGRAMS

1. Camp Noah

- Liaison to Lutheran Congregational Services
- Make Tied Fleece Blankets
- Participate in Camp Noah

2. Refugee Resettlement

- Coordinator
- Helper

3. SCRIP Gift Cards

- Coordinator
- Helper

MINISTRY OF SERVICE

April 2015 to March 2016

The Constitution, Chapter 4.02d describes the following purpose for which this ministry shares responsibility: Serve in response to God's love to meet human needs, caring for the sick and the aged, advocating dignity and justice for all people, working for peace and reconciliation among the nations, and standing with the poor and powerless, and committing itself to their needs.

This ministry seeks to fulfill this purpose with several programs, including the following:

OUTREACH TO CONFINED MEMBERS

All of the tasks listed under this category represent ways in which members of St. Paul's care for one another.

Shut-In - Our shut-in members would enjoy a visit from a fellow member for sharing and support

Convalescing/Recuperating Members - Often people recently discharged from the hospital and recuperating from an illness or accident need some help for the first

week or so. Those tasks needed most often are listed below.

General Ministries to Confined Members - Take worship flowers on Sunday or Monday to hospitalized and/or confined members; remember confined members with cards during hospitalizations and on birthdays and holidays.

OUTREACH INTO COMMUNITY

Prayer Shawl Group - a knitting and/or crocheting group that does various projects including making prayer shawls, lap robes, preemie hats, etc. for members and the community.

Annual Ingathering - Each year congregations throughout our synod gather gifts and monies for distribution to community agencies and organizations at Christmas. What is needed are people to help collect, sort and wrap the gifts given by members of St. Paul's.

Make your choice from the volunteer positions listed below:

1. OUTREACH TO CONFINED MEMBERS

A. Shut-in

- Visit Shut-In Members at Home/Facility

B. Convalescing/ Recuperating Members

- Cooking/Providing Meals
- Shopping
- Visiting

C. General Ministries to Confined Members

- Telephone Contact (Daily Call)
- Deliver Flowers
- Send Greeting Cards
- Coordinate Card Ministry
- Caroling to Shut-In's

2. OUTREACH TO COMMUNITY

A. General

Joyce Eisenhard is currently Ingathering Coordinator

- Ingathering Helper
- Deliver Used Clothing Or Food to Designated Place

B. Prayer Chain

- Coordinator
- Member

C. Prayer Shawl

- Knitter/Crocheter
- Deliverer

D. Meals on Wheels

- Driver
- Deliverer

E. Outreach Vegetable Garden

- Coordinator
- Helper

F. Allentown Ecumenical Food Bank

Martha Lindenmuth is currently Food Bank Coordinator

- Helper

G. Congregational Service

- Meal Preparation for Families in Crisis
- Help Houseclean Church

Other Outreach Ideas:

MINISTRY OF SUPPORT

April 2015 to March 2016

The function of this ministry shall be to provide the necessary support for the other ministries of the congregation. Such support includes the maintenance of the property of the congregation, and the maintenance and increases of the financial support of the Operating Budget, including this congregation's full indicated share in support of the wider ministry being carried on in its behalf by the E.L.C.A. and the synod, and all other financial involvement of the congregation and its organizations, including the auditing of the accounts. The Stewardship Committee shall be an extension of the ministry for the purpose of working with time, talents and treasury.

To provide and manage the physical resources necessary for the fulfillment of this purpose, this ministry offers the following opportunities for involvement:

PROPERTY MAINTENANCE

To care for and insure the full utilization of our facilities in the service of our Lord, many men and women are needed.

FINANCIAL OVERSIGHT

This program is responsible to manage, study, and recommend to Council the appropriate courses of action with respect to our financial resources.

LEADERSHIP

The Council shall have general oversight of the life and activities of this congregation, and in particular its worship life, to the end that everything be done in accordance with the Word of God and the faith and practice of the Evangelical Lutheran Church in America.

STEWARDSHIP

This program is involved primarily with informing, overseeing and celebrating the continued response of our membership **in all areas of our ministry together.**

OFFICE ASSISTANCE

Assist in the production and distribution of a wide range of congregation materials. Serve as an office volunteer.

COMMUNICATION/OUTREACH

Assist with messaging via sign, Web, or Facebook

Make your choice from the volunteer positions listed below:

1. PROPERTY MAINTENANCE - CHURCH REPAIR PROJECTS

- Property Committee
- Artist/Signmaker
- Calligrapher
- Computer Support
- Electrician
- Woodworker

2. FINANCIAL AFFAIRS

- Finance Committee
- Endowment Committee
- Audit Committee

4. LEADERSHIP

- Church Council
- Personnel Committee
- Cemetary Board

5. STEWARDSHIP

- Stewardship Committee
- Temple Talks

6. OFFICE ASSISTANCE

- Collate Bulletins
- Collate Newsletters

7. COMMUNICATIONS/ OUTREACH

- Assist with Sign, Web, or Facebook

MINISTRY OF WITNESS

April 2015 to March 2016

The Constitution, Chapter 4.02c describes the following purpose for which this ministry shares responsibility:

Carry out Christ's Great Commission by reaching out to all people to bring them to faith in Christ and by doing all ministry with a global awareness consistent with the understanding of God as Creator, Redeemer and Sanctifier of all.

To fulfill this purpose, the following programs are offered:

1. MEMBERSHIP DEVELOPMENT

Implement policies and programs for contacting and visiting prospective members, as well as making new members feel comfortable as part of our church family.

2. MEMBERSHIP MAINTENANCE

To identify our congregation as part of the church at large and to provide the opportunity for the Lord to stir us to strengthen, support and encourage one another in our daily lives through our community of faith.

Make your choice from the volunteer positions listed below:

1. MEMBERSHIP DEVELOPMENT

- Make a commitment to be friendly to those near you at worship
- Serve as a new member sponsor
- Invite friends and neighbors to worship

- Interview and prepare biographical sketches of members for Parish News

2. MEMBERSHIP MAINTENANCE

- Write articles for Parish News
- Take photographs as needed
- Write articles for local newspaper regarding church activities

MINISTRY OF WORSHIP
April 2015 to March 2016

The Constitution, Chapter 4.02a describes the following purpose for which this ministry shares responsibility: Worship God in proclamation of the Word and administration of the sacraments and through lives of prayer, praise, thanksgiving, witness, and service.

To accomplish this purpose, the Ministry of Worship schedules the many members who participate in the various roles in worship, and maintain the worship center.

WORSHIP LEADERSHIP POSITIONS

- a. **Reader** - Reads the **two** lessons during worship. The Bulletin with the assignment is mailed to you in advance for your adequate preparation.
- b. **Communion Assistant** - Assists in the distribution of the Sacrament.

- c. **Usher** - Receives the offering and assists with pew dismissal for communion.
- d. **Scheduler** - Maintains volunteer lists for readers, ushers, greeters, bread providers, etc. and contacts individuals to schedule them for worship services for one of the aforementioned tasks.
- e. **Bread Provider** - Provides one unsliced loaf.
- f. **Greeter** - is at church at least 20 minutes early to hand out bulletins and welcome people to worship.
- g. **Acolyte** - lights altar candles before service, and extinguishes after service

ALTAR GUILD - The Altar Guild prepares the sanctuary for worship. This includes the care and maintenance of communion vessels and linens.
FESTIVAL COMMITTEE - Sets up Christmas, Pentecost, and Easter flowers.

Make your choice from the volunteer positions listed below:

WORSHIP SERVICE POSITIONS

- Reader
- Communion Assistant
- Usher
- Scheduler
- Bread Provider
- Greeter
- Acolyte

MUSIC OPPORTUNITIES

- Children's Choir
- Adult Choir
- Handbell Choir
- Instrumentalist (please list Instrument(s))

WORSHIP AND MUSIC COMMITTEE

Selects music and helps plan special worship services

- Join Worship & Music

ALTAR GUILD

The Altar Guild prepares the sanctuary for worship.

- Join Altar Guild

FESTIVAL COMMITTEE

The Festival Committee sets up Christmas, Pentecost and Easter Flowers.

- Join Festival Committee